

Job Posting

Health Planner

Contract, 12 months, December 2021 to December 2022

Full-time, 35 hours per week

\$64,084 to \$75,915 per annum (commensurate on experience & education)

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of six locations, Unison offers core services that include primary health care, counselling, health promotion, Early Years programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education™ and a Diabetes Education Program. Unison's mission is working together to deliver accessible and high quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison is committed to working from an inclusive, pro-choice, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

Unison is seeking a Health Planner to monitor the developments and trends in communities that Unison serves to support program and service planning for the organization. Reporting to the Senior Director, Community Health and Quality, the Health Planner will lead community needs assessments related to the community population health such as mental health and substance use, chronic disease and other conditions.

Job Specific Responsibilities:

- Lead regular/annual community needs assessments, which include monitoring community health status to support Unison program and service planning
- Monitor research to remain current on leading practices in health promotion, prevention and specific trends related to population health needs; interpret relevant research and share new information with colleagues to support planning, program development and delivery

- Collaborate with and/or support inter-disciplinary teams to conduct focus groups/interviews with selected clients or client groups, assess strengths and needs, and then design, implement and evaluate customized initiatives
- Provide leadership for Unison's accreditation process
- Develop and strengthen effectiveness of staff to engage in organizational partnerships with community agencies, community-based groups, businesses, local, provincial and federal governments, in the planning, delivery and evaluation of projects/programs (workload permitting, may be requested to represent Unison at one or more tables)
- Work with Unison staff, communities and partner organizations to identify and support advocacy initiatives related to determinants of health
- Prepare funding proposals and applications to foundations, local, provincial and federal governments, etc. to support development of new programs and services, and to enable continuation of existing programs and services
- Oversee development, implementation and evaluation of methodologies and processes related to academic and community-based research partnerships and projects
- Promote, create and sustain knowledge sharing and a learning culture within the organization.

Organizational Qualifications:

- Demonstrated ability to work effectively independently and as a member of a multi-disciplinary team
- Ability to work within a community-based context, with a culturally diverse community
- Effective communication, interpersonal, organizational and administrative skills including computer literacy skills specific to job requirements
- Knowledge of issues affecting communities facing barriers to access in an urban environment
- Three to five years of experience in a community-based setting.

Job Specific Qualifications:

- Graduate level degree in social policy, community development, health promotion and/or urban planning

- Familiarity with and ability to use diverse health promotion strategies including education, creating supportive environments, community development, and policy building to support people to increase control over and improve their community
- Familiarity with the social, economic and cultural conditions of the organization's geographic areas
- Experience in working with local service providers, community groups and networks, and an understanding of local issues and priorities
- Strong coordination and time management skills with ability to multi-task
- Experience in partnership development and funding proposal writing
- Familiarity with organizational and program/project performance assessment tools and methodologies
- Knowledge of a second (or more) language and culture is an asset
- Excellent facilitation and training skills.

Interested candidates are asked to submit a résumé with covering letter by 4:00 pm on Friday, November 5, 2021 to:

Hiring Committee – Health Planner
Unison Health and Community Services

Toronto, ON

hirings@unisonhcs.org

Please cite UN_2021_045 in the subject line of the email

Please be advised that our organization requires all staff, students, and volunteers to be fully vaccinated. Proof of vaccination can be obtained from the Ministry site.

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided, on request, to support their participation in all aspects of the recruitment process.

While we thank all applicants for their interest, only those selected for interview will be contacted.