

Job Posting

**Housing Help Worker – Keele-Rogers site
Part-time, contract - 28 hours per week
January 10, 2018 to August 3, 2018 (6.5 months)**

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of five locations, Unison offers core services that include primary health care, counselling, health promotion, prenatal and parenting programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education and a Diabetes Education Program. Unison's mission is working together to deliver accessible and high quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison Health & Community Services is committed to working from an inclusive, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

We are currently seeking a candidate for the position of Housing Worker. Reporting to the Manager, Housing Services and Harm Reduction Programs, the Housing Worker is responsible for delivering housing help services, programs and projects to targeted groups and communities.

Job-Specific Responsibilities:

- Provide time limited housing search case management, short-term brief case management and support to clients including assessment, referral, education, budgeting, mediation and/or negotiation with landlords and/or other tenants.
- Ensure accurate housing client records by way of thorough outcome based recording of client encounters;
- See clients on both a scheduled and urgent basis at the Center and in the community;
- Assist clients in applying for and reviewing subsidized housing;
- Assist clients in applying for funds and any available financial resources to prevent eviction;
- Assist in housing intake whenever necessary;
- Provide crisis intervention for clients facing housing related crises;
- Develop, implement and deliver a comprehensive community outreach work plan including time line and benchmarks;
- Propose, develop and assesses consumer initiated housing help strategies and provide ongoing coordination and support;
- Provide outreach and marketing of Housing Help Center services to housing suppliers;
- Assist in housing and legal system orientation and information to volunteers, agency staff and general public.

Qualifications:

- Post-secondary degree or certificate in human services or equivalent in training and experience
- Experience in case management and crisis intervention techniques
- Computer literacy with knowledge of Microsoft Office, Outlook, Excel, etc.
- Knowledge of community resources
- Experience with vulnerable, disadvantaged and low-income groups
- Knowledge of housing issues and tenant/landlord responsibilities
- Knowledge of Ontario Works and Ontario Disability Support Program (ODSP) legislation/regulations
- Strong oral and written English skills
- Strong interpersonal skills
- Interview and assessment skills
- Ability to work effectively with local agencies, landlords and volunteers
- Mediation and negotiation skills
- Experience in community outreach
- Experience serving Unison's priority populations (seniors with complex needs, people with mental health and addictions, LGBTTQ+, and youth facing barriers).

Interested candidates are asked to email their résumé with covering letter by 5:00 pm on December 20, 2017 to:

Hiring Committee, Housing Worker
Unison Health and Community Services
Toronto ON
hirings@unisonhcs.org

Please cite UN_2017_053 in the subject line of the email

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided on request, to support their participation in all aspects of the recruitment process.

While we thank all applicants for their interest, only those selected for interview will be contacted.