

Job Posting

Four Community Interviewers/Surveyors
(4 Week Contract Starting Week of October 22, 2018)

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of five locations, Unison offers core services that include primary health care, counselling, health promotion, Early Years programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education and Diabetes Education Program. Unison's mission is working together to deliver accessible and high quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison Health and Community Services are committed to working from an inclusive, pro-choice, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

Unison is currently seeking four (4) part-time Interviewers to help conduct a client survey at our four main sites.

The contract will begin the week of October 22, 2018 and end by November 16, 2018. You must be available to work about 21 hours per week, including one evening each week. The surveyors should be available to work at all Unison locations (all are accessible by TTC). The rate of pay is \$15.00/hour.

The responsibilities of the Interviewers will be as follows:

- Attend a half day orientation and training in the week before the survey;
- Approach clients and invite them to participate in the client satisfaction survey;
- Help clients to complete the client satisfaction survey;
- Enter survey data into web-based survey form, as required;
- Provide regular updates to survey coordinator.

Qualifications:

- Excellent interpersonal skills;
- Strong verbal and written communication skills;
- Demonstrated ability to take initiative and work independently;
- Good organizational skills and attention to detail;
- Sensitivity to persons of different educational, economic, cultural, racial and other backgrounds;
- Ability to communicate in Portuguese, Spanish, or Russian an asset.

Interested candidates are asked to send via email a short cover letter and simple resume by 5:00 pm October 2, 2018 to:

Hiring Committee - Community Interviewer Surveyor
Unison Health and Community Services
hirings@unisonhcs.org

Please cite UN_2018_047 in the subject line of the email

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided, on request, to support their participation in all aspects of the recruitment process.

While we thank all applicants for their interest, only those selected for an interview will be contacted.