

JOB POSTING

Registered Practical Nurse (RPN) - Primary Health Care

Contract, Full-time - 35 hours per week (December 2021 to end of February 2023)

\$48,225 to \$57,128 per annum plus benefits

(salary commensurate on experience & education)

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of six locations, Unison offers core services that include primary health care, counselling, health promotion, Early Years programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education™ and a Diabetes Education Program. Unison's mission is working together to deliver accessible and high quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison Health and Community Services is committed to working from an inclusive, pro-choice, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

We are seeking a candidate for the position of a Registered Practical Nurse to join the Primary Health Care Team based at our Lawrence Heights site.

Job-Specific Responsibilities:

- Perform triage assessments and provide triage support for Medical Secretaries
- Provide support to primary care providers e.g., obtaining vital signs, height and weight, visual screenings, and urine checks for clients prior to their visit with clinician
- Perform Point of Care testing as requested by primary care providers or as part of triage assessment e.g., TB skin testing, urine tests, glucometer tests, rapid tests for COVID screening
- Assist in the coordination of client care with internal providers and external organization
- Provide administrative clinical support through follow up with clients e.g., calling clients with test results, booking follow-up appointments as required

- Assist with follow-up on outstanding lab reports:
- Administer immunization for clients
- Perform venipuncture, injections, and additional procedures ordered by primary care providers, e.g., Pap test, middle ear cleaning, STI screening
- Assist with coordination of Home and Community Care services for clients
- Report communicable diseases to Toronto Public Health
- Maintain complete, accurate and timely charting in client records; participate in chart audits
- Assist with ordering medical supplies and maintenance inventory
- Monitor and order supplies of vaccines
- Monitor and ensure vaccine storage integrity according to Public Health standards
- Participate in infection prevention and control activities
- On and off-site testing for COVID-19 as directed
- Participate in the administration of COVID-19 vaccines internally and externally as directed
- Participate in team meetings and client case conferences
- Participate in organizational meetings and committees as assigned
- Other duties as assigned.

Job-Specific Qualifications:

- Registration as a Registered Practical Nurse with the College of Nurses of Ontario
- Demonstrated experience working as a Registered Practical Nurse in a community and/or public health setting
- Experience with medical, laboratory procedures
- Thorough knowledge and understanding of medical and laboratory terminology, medical record maintenance
- Knowledge of universal precautions and other current health and safety standards
- Demonstrated knowledge of, and sensitivity to, the impact of social, economic, environmental, and cultural issues on diverse communities
- Knowledge of issues affecting communities facing barriers to access in an urban environment
- Excellent communication and organizational skills, including computer literacy
- Knowledge of a second (or more) language and culture is an asset

- Excellent interpersonal skills with colleagues, students, community members, volunteers, etc.
- Sensitivity to the impact of social health determinants on a diverse, urban, low-income community
- Experience serving Unison's priority populations (people with mental health and addictions, seniors with complex needs, LGBTTTQ2+, and youth facing barriers)
- Ability to work flexible hours, including one evening per week

Please be advised that our organization requires all staff, students, and volunteers to be fully vaccinated. Proof of vaccination can be obtained from the Ministry site.

Interested candidates are asked to email a résumé with covering letter by Thursday, December 2, 2021 at 4:00 p.m. to:

Hiring Committee – Registered Practical Nurse, RPN
Unison Health and Community Services

Hirings@unisonhcs.org

Please cite UN_2021_050 in the subject line of the email.

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided, on request, to support their participation in all aspects of the recruitment process.

Please note that due to the volume of applications, only those applicants selected for interviews will be contacted.