

## **JOB POSTING**

### **Community Program Assistant - Jane-Trethewey Site (35 hours per week for 16 weeks at \$14.25 per hour)**

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of six locations, Unison offers core services that include primary health care, counselling, health promotion, Early Years programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education™ and a Diabetes Education Program. Unison's mission is working together to deliver accessible and high quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison Health and Community Services is committed to working from an inclusive, pro-choice, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

Reporting to the Hub and Satellite Manager, Unison is seeking to fill a Summer Community Program Assistant position for our Jane-Trethewey site.

#### **To qualify for this position under the Canada Summer Jobs Program, candidates must:**

- be between 15 and 30 years of age at the start of the employment
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

#### **Job-Specific Responsibilities:**

- Support the promotion of different summer activities and events in the community.
- Support front desk staff for scheduling and greeting clients.
- Community outreach activities.

Interested candidates are asked to email a résumé with covering letter by Thursday, June 3, 2021 at 4:00 p.m. to:

Hiring Committee – Community Program Assistant

Unison Health and Community Services

[Hirings@unisonhcs.org](mailto:Hirings@unisonhcs.org)

**Please cite UN\_2021\_025 in the subject line of the email.**

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided, on request, to support their participation in all aspects of the recruitment process.

Please note that due to the volume of applications, only those applicants selected for interviews will be contacted.