



Job Posting

Childcare Worker

\$14 per hour, Casual Contract

Unison Health and Community Services is a non-profit, community-based organization that serves neighbourhoods in North West Toronto. Operating out of five locations, Unison offers core services that include primary health care, counselling, health promotion, Early Years programs, legal services, harm reduction programs, housing assistance, adult protective services, Pathways to Education and a Diabetes Education Program. Unison's mission is working together to deliver accessible and high-quality health and community services that are integrated, respond to needs, build on strengths and inspire change.

Unison Health and Community Services is committed to working from an inclusive, pro-choice, sex positive, harm reduction, anti-racist, anti-oppression and participatory framework.

At this time, Unison is seeking two (2) Childcare Workers to provide safe, high-quality childcare services when group programs for adults are taking place.

Responsibilities:

- Participate in team and organization-wide meetings and committees, initiatives and events.
- Develop work goals in conjunction with supervisor, identifying action plans, learning objectives and professional development needs.
- Participate in performance appraisal process.
- Adhere to all policies and procedures of the organization.
- Submit encounter data and/or statistics, administrative forms and reports in a timely fashion.
- Orient, supervise and support students and/or volunteers as required.
- Identify, report and debrief on client safety incidents, good catches, occupational health and safety incidents and near misses.
- Other duties as assigned.

Job Specific Responsibilities:

- Deliver childcare program according to Unison's Children Program Guidelines, including but not limited to:
 - Plan and implement a program of activities for all children 0-6 years
 - Set up childcare space appropriately
 - Ensure that toys and equipment used are safe and being cleaned on a regular basis
 - Observe and monitor activities of all children
 - Accompany children out of the room (e.g. bathroom)
- Maintain effective communication with program participants to reassure and encourage parents to have children involved in the program
- Maintain effective communication with program staff and partner staff to ensure the children program components are run smoothly
- Help prepare snacks for the program and serve snacks to children in care
- Report any emergency situations to staff
- Maintain childcare log and inventory record
- Participate in debrief sessions and follow up on issues as identified
- Assist with conducting annual evaluation of the project
- Assist with other duties as signed.

Qualifications:

- ECE or childminding certified
- CPR certified
- Successfully completed Police Vulnerable Sector Check
- Excellent communication, interpersonal and organizational skills
- Demonstrated ability to work well with children of 0-6 years
- Demonstrated ability to work independently and work in a team setting
- Responsible and Reliable
- Knowledge of issues affecting communities facing barriers to access in an urban environment.
- Familiarity with the social, economic and cultural conditions of the project's geographic area and an understanding of local issues and priorities are an asset
- Ability to work flexible hours and travel to program sites.

Interested candidates are asked to submit a résumé with covering letter by 9:00 a.m., on Friday, July 13th, 2018 to:

Hiring Committee – Childcare Worker
Unison Health and Community Services
Toronto, ON
hirings@unisonhcs.org

Please cite UN_2018_033 in the subject line of the email

We welcome applications from people who are reflective of the diverse communities we serve, including those who might need accommodation.

Where needed, accommodations for applicants with disabilities will be provided on request, to support their participation in all aspects of the recruitment process.

While we thank all applicants for their interest, only those selected for interview will be contacted.